

BRIANNA SIERAROSKI

(510) 557-5340
Union City, CA

bsieraroski@gmail.com
[linkedin.com/in/brisieraroski/](https://www.linkedin.com/in/brisieraroski/)

PROFESSIONAL SUMMARY

A courageous professional who specializes in 3D Animation, video editing, and digital arts. A 2019 Animation graduate of Cogswell Polytechnical College interested in Digital Arts, Animation, and Modeling.

RELEVANT PROJECTS

Global Game Jam: Animator working with a team of Engineers and Modelers to create short games. (2019 & 2020)

MediaWorks: Consisting of two Projects - One where our team created an advertisement for a clients company and another project where our team made a trailer for SYMPTE's 2019 convention our second client was hosting. (2019)

IR Maxim: 3D modeler, scriptwriter, voice actor, working with a team creating animated projects for clients in this multimedia start up. (2015-2017)

PROFESSIONAL SKILLS DEMONSTRATED

CARMEL STONE IMPORTS

A major West Coast Importer, Wholesaler and Retailer of unique and exotic Natural and Engineered Stone located in Palo Alto, CA.

ACCOUNTS MANAGER AND PURCHASING MANAGER

- **Strong Attention to Detail:** Invoice orders while recording incoming payments from customers and applying to their accounts. Input credit card transactions and make checks and cc deposits for all three branches.
- **Driven and Efficient:** Place orders for our sales teams and dealers. Liaison between vendors and sales team. Keeping up to date with orders, ETA's and tracking information, while keeping our team informed.
- **Extremely Proactive:** Took initiative and learned our material to assist the sales team when needed. Creates thorough documents outlining tasks from beginning to completion.

ENCON ELECTRONICS

(2011 – 2016, 2018-2021)

A top distributor for automatic gate parts with 25 employees located in Hayward, CA.

RMA DEPARTMENT/RECEPTIONIST/INVOICING DEPARTMENT

- **Strong Organizational Skills:** Sending and receiving new and defective products to and from vendors and customers.
- **Great Communication:** Speak to both vendors and customers in regards to Purchase Orders, invoices, and status of product or credits.

OUR LADY OF THE ROSARY SCHOOL

(2016-2017)

A private school located in Union City, CA with before and after school care programs based around STEAM.

PROGRAM LEADER

- **Team Leader:** Taught on average 20 kids aged 8-10. Worked closely with my fellow coworkers to create schedules for activities and lessons.
- **Keen Sense for Visual Storytelling:** Created art related lesson plans for the second and third graders which revolved around their interests and various animated movies and shows.

EDUCATION

B.A. of Arts (Animation). Cogswell Polytechnical College (San Jose, CA)

- 3.5 GPA in Digital Arts and Animation

OTHER RELEVANT INFORMATION

Computer Skills: Maya, Photoshop, Final Cut Pro X, After Effects, Premiere Pro, Illustrator, Harmony Toon Boom, Word, Excel, and PowerPoint.